

Instructions for RCIA Coordinators/Delegates

who are reading names at the Rite of Election

Please read these instructions prior to the Rite of Election to become familiar with this process.

**PLEASE BRING YOUR PARISH
BOOK OF THE ELECT WITH YOU**

- 1. Check in at the registration table** when you arrive at the cathedral. You are the only person from your parish who needs to check in.
- 2. Sit at the end of the row where your group will be seated.** Keep your Book of the Elect with you.
- 3. For the presentation of the catechumens, you will be asked to come forward after a brief introduction.** Presenters seated in the first three rows on each side go directly to the cantor lectern. An usher will assist you. All other presenters go to the back of the church by the center aisle then proceed to the front via the right side aisle.
- 4. Begin by saying, “The parish of _____ (Parish name and city/town) _____ presents the following catechumens.”**
Read the names clearly. Catechumens and godparents will stand at their places when their names are called and remain standing until all your parish names have been called. Be sure to give your catechumens this instruction before the Rite.
- 5. When you are finished move into the sanctuary.** The first person should go all the way over to the right toward the Bishop’s chair. Depending on the number of participating parishes, you may end up being two or three deep. Try to be aware that you are not standing in front of the bishop or any clergy.
- 6. Affirmation by Godparents and the Assembly.** After all the names of the catechumens are called, there will be the Affirmation by Godparents and the Assembly followed by the Dialogue with the Catechumens. The catechumens respond “We do.”
- 7. Hold the Book of the Elect high while the choir sings the acclamation, then lower the Books.** When the Deacon asks everyone to be seated, return to your place.