

JAN 09 2014

January 2, 2014

Most Reverend Peter A. Libasci
Diocese of Manchester
153 Ash Steret
Manchester, NH 03105-0310

Dear Bishop Libasci,

On October 31, 2013, members of the Diocesan Review Board conducted a file audit of all external priests within the Diocese of Manchester. They met with Father Richard Thompson and Deacon Gregory McGinn, and reviewed the files applicable to the policy found within the Office for the Vicar of Clergy. We are pleased to say that the assistance provided by both Father Thompson and Deacon McGinn, along with their staff, went above and beyond, and that the file management was more than satisfactory.

On the day of the audit, we met with Father Thompson and reviewed the policy of the diocese and the adherence of that policy within his office. Father Thompson, along with Deacon McGinn, provided us with appropriate access to the files, and after a review of those files we found them to be complete and appropriately maintained with the office. It is worthy of noting that in one case a file had been missing, but after a quick consultation with the staff the file was found to be in the hands of legal personnel for justifiable purposes.

In closing, we take our roles on the review board very seriously and work hard as members to assist the diocese in its dedication to keeping all its members safe. We find that audits like this assure us that the diocese is compliant with its own policy to the point of being a set example for all other dioceses to follow.

You will find the audit report attached to this letter. Should you have any questions or concerns, please feel free to reach out and we will gladly answer those in a timely manner.

Respectfully Yours,



Susan Stone and Mark Collopy

Diocesan Review Board

Diocese of Manchester

Cc: Reverend Richard Thompson; Deacon Gregory McGinn