**St Thomas Aquinas Parish**
26 Crystal Avenue
Derry, New Hampshire, United States
Date Posted: 11/1/2026
Categories: Traditional Choir Director
Denominations: Catholic

Job Type: Part Time (10 ~ 15 hours a week)
Job Description: The traditional choir director prepares music for the 4:30pm and 8am weekend Masses at St. Thomas Aquinas parish, and for the liturgical year; leads and trains the choir; schedules cantors, and organizes and plays for weddings, funerals, and other occasions.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

1. Weekly responsibilities
   a. Prepare music for the 4:30pm Saturday and 8am Sunday Masses
   b. Lead and direct the traditional choir community at both Masses
   c. Direct a weekly choir rehearsal, currently Tuesday evenings from 7pm-8:30pm
   d. Prepare and submit payroll information via email to the office

2. Additional Responsibilities
   a. Be available for funerals, weddings, and special Feasts/Solemnities
   b. Coordinate and schedule cantors for weekend Masses, funerals and weddings, etc. and any substitutes as per the Pastor
   c. Direct additional rehearsals through the year as per the Pastor
   d. Submit orders for music materials through the office
   e. Prepare music for Liturgical year, feast days, and special occasions
   f. Arrange meetings with engaged couples to prepare wedding music

EDUCATION, EXPERIENCE, AND SKILLS REQUIRED:

1. 5 years minimum experience directing a choir community
2. College-level musical education/certification
3. Excellent ability to play keyboard
3. Excellent communications and organizational skills
4. Excellent cooperative and interpersonal skills, able to work with choir members, church staff, volunteers, parishioners and non-parishioners
5. Practicing Catholic with good familiarity with parish life

ENVIRONMENT:

1. Choir loft with office area: clean, well-lit, environmentally comfortable, no fumes or airborne particles
2. Minimal exposure to chemicals
3. Occasionally required to lift, carry or move no more than ten pounds (music materials)
4. Minimal requirement to reach at or above shoulder level; occasional reaching below shoulder level required
5. Ability to work a flexible schedule, depending on funerals and weddings, etc
6. Ability to tolerate prolonged sitting and/or standing and to walk up flight of stairs to loft
7. Mobility includes regular sitting, standing and walking

To apply, Email a resume to the Pastor, Fr Joseph Powell at frjoe@stthomasderry.org