***Note from Diocesan Cemetery Office to Parish/Cemetery:*** *The top ten rules template has been provided to allow each cemetery to create its own Top Ten Rules sheet reflecting the most important Cemetery Specific Rules that are to be reviewed at the time the lot license is purchased. These rules should reflect the Cemetery Specific Supplemental Rules and Regulations and can be included on the back page of the Abstract of the Diocese of Manchester Cemetery Rules and Regulations. In addition, at the time of selling a lot license, the Diocese of Manchester Cemetery Rules and Regulations and the cemetery specific Supplemental Rules are to be provided to the lot holder.*

**<CEMETERY NAME, CITY/TOWN> TOP TEN SUPPLEMENTAL RULES**

1. All Catholic cemeteries are sacred ground. Any conduct which interferes with the rights of others, or which (in management’s opinion) detracts from the prayerful environment of the cemetery is prohibited;
2. Memorials (monuments and markers) are not to be ordered until the cemetery management approves this size, quality, placement, inscription, and symbolism. Prior to ordering a memorial, the Memorial Permission Form is to be completed in full;
3. Memorials (monuments and markers) are not to be installed until payment for lot has been received;
4. Burial vaults are required for both full body and cremation burials;
5. Management reserves the right to regulate the method of decorations of lots so that uniform beauty is maintained. No decoration is to be placed on a pathway, road, or grave in the cemetery except as noted in the supplemental rules. Management reserves the right at all times to remove and dispose of any decorations left on the pathway, road, grave or memorial;
6. The use of statues, boxes, shells, coins, gourds, toys, metal designs, ornaments, vases, votive candles, glass, plastic, concrete, vigil lights, Christmas decorations, crockery jars and containers, wood or metal cases, potted plants, balloons, pinwheels, lawn ornaments, bric-a-brac of any description, etc. shall not be permitted on any lot and any such articles shall be removed by management;
7. Management is not responsible for any damage or injury to the memorial or other property on any lots, including damage or injury from vandalism, accidents, damage from the elements, an act of God, or any other event that may cause damage. The responsibility for any repair or replacement will be that of the lot holder, or spouse of deceased lot holder, or heir(s);
8. Digging in any way at the cemetery without supervision and approval from management is prohibited;
9. Management, reserves the right to refuse admission to the cemetery at any time; and
10. Work of any nature to be done on a lot must be approved in advance by management. Management reserves the right to remove, alter, or change such improvements or alterations at the expense of the lot holder should they be made without its written consent.